



VIRGINIA POLYTECHNIC INSTITUTE
AND STATE UNIVERSITY

The Charles Edward Via, Jr. Department of
Civil and Environmental Engineering

200 Patton Hall
Blacksburg, Virginia 24061-0105
(540) 231-7296 Fax: (540) 231-7532

Dear Applicant,

Thank you for your interest in Virginia Tech. We are proud of our graduate program and we hope that the following information will help you with the application process.

- Information for our department can be found at www.cee.vt.edu
 - See "Student Information" on the left hand menu
 - See our Graduate Policies and Procedures Manual (Departmental)
 - Please visit program area information by choosing "program areas" on the left menu
- Our Graduate School's website can be found at www.grads.vt.edu
- You can submit an application online from either of the above websites.
- If you need a paper application, you can request one by emailing grads@vt.edu. Please be sure to indicate that you need a CEE application packet. We STRONGLY encourage you to apply online.
- **DEADLINES** are as follows:
 - **Domestic (US Citizen or a permanent resident) Applicants** –
 - No set deadline
 - We suggest you turn in your application and materials for a Fall semester by the previous January
 - We suggest you turn in your application and materials for a Spring semester by the previous September
 - The earlier you apply the better.
 - Some assistantship appointments may already be offered if you wait too late, thus lowering your chances of consideration for funding.
 - **International Applicants**
 - Due to the new requirements concerning immigration paperwork and the time it takes to process, the following deadlines are strict.
 - **For a Fall semester**, you must have your application RECEIVED, either online or by mail, on or before January 15th (previous to the Fall semester you are entering). Required materials can be received until January 31st, **IF** you have submitted your application on time.
 - **For a Spring semester**, the deadline is September 15th (previous to the Spring semester you are entering) for application and September 30th for required materials.
 - If we receive your materials after these dates, you will be considered for the next semester after your request.
- Required materials are:
 - Application (online or by paper), general GRE scores, 2 letters of recommendation, TOEFL scores (internationals only), and 2 complete sets of all your transcripts.
 - If using a paper application, send directly to: **Graduate School, Sandy Hall (0325), Virginia Tech, Blacksburg, VA 24061**
 - Send GRE and TOEFL scores to university code: **005859 (VPI & SU)**
 - **Official copies are required**
 - **Photocopies can be used for review purposes only**
 - **DO NOT apply if your TOEFL is below 230 (computer based), you will not be reviewed.**
 - Send letters of recommendation **DIRECTLY** to the department unless you are using the online system through the application.
 - **The address is: Virginia Tech – CEE Dept (0105), Attn: Lindy Cranwell, 200 Patton Hall, Blacksburg, VA 24061**
 - NOTE: checking your application status online will not indicate whether or not the letters of recommendation have been received. Please check with our department contacts.
 - **TRANSCRIPTS – Send one copy to Graduate School and one copy to the department (addresses are listed above)**
- Applications do not reach faculty review until all required materials have been received.
- After your application has been reviewed by the faculty and a decision has been made, our department will then give the decision to the Graduate School for official notification. Staff are not allowed to give ANY decisions by phone or email. Decisions should be available online.
- Contact Lindy Cranwell at lindycra@vt.edu or 540-231-7296 for Civil Engineering and Betty Wingate at bwingate@vt.edu or 540-231-6131 for Environmental and Water Resources Engineering program area.
- All financial assistance decisions are made directly by the faculty. Each graduate program area decides on funding for that specific area. If an application receives admittance, a decision will also be made concerning a funding category. There are two (2) funding categories. One is "will not consider student for funding" and the other is "will consider student for funding". If you receive an admittance letter saying, "will consider student for funding", it is not a guarantee of funding. No additional material is needed regarding financial aid. Offer letters will be made for each assistantship.
- The following faculty are the current graduate program area admission coordinators:
 - Construction Dr. Songer, adsonger@vt.edu
 - Environmental and Water Resources Dr. Little, jcl@vt.edu or Dr. Loganathan, gvlogan@vt.edu
 - Geospatial Dr. Dymond, dymond@vt.edu (**The Geospatial graduate program area is very limited as to how many students it can accept and it is highly competitive.**)
 - Geotechnical Dr. Duncan jmd@vt.edu
 - Structures Dr. Plaut, rplaut@vt.edu (Due to the high number of applicants, the Structural Engineering and Materials program area normally does not give financial aid to international applicants who do not have a degree from a U.S. university.)
 - Transportation Dr. Trani, vuela@vt.edu
 - Civil Infrastructure Dr. Trani, vuela@vt.edu